

ICCS SERVICE REQUEST

International Coin Certification Service ; 2010 Yonge St., Suite 202, Toronto, Ontario, M4S 1Z9
Tel. # (416) 488-8620; Fax # (416) 488-6371

Name: _____ Company Name: _____

Address: _____

City/ Town: _____ Prov./ State: _____ Postal/ Zip Code: _____

Telephone (Area Code): _____ ; _____ ; _____
(Home) (Office) (Fax)

Item No.	Country	Denomination	Date & Variety	Owner's Value	SHADED AREA FOR ICCS USE ONLY		
					ICCS #	Grade	Shipping Data
1							Date Received:
2							
3							
4							Method & No.:
5							
6							
7							Date Sent:
8							
9							
10							Method & No.
11							
12							
13							
14							
15							

INFORMATION

- Please list coins in order of denomination and date (including varieties). One coin per line and please double check your listing. ICCS is not responsible for missing coins upon arrival at ICCS offices. Misattributed coins will be returned ungraded.
- Submit all coins in vinyl flips, U-Do-It holders or envelopes. Original holders will not be returned. Coins submitted in non-standard holders will be levied an additional handling fee.
- A minimum fee of \$3.00 per coin will be charged for all coins submitted regardless of whether or not ICCS offers a professional opinion. Please note ICCS does not certify error coins.
- Coins will be returned only to the above address.
- Same Day Express grading by appointment only.
- Registered Mail return postage limits: \$4,000./package or 500 grams/package.
- Return shipping insurance is automatically \$100. per package. If you require additional insurance, state the total value as \$_____. If blank or zero value, then the coins will be returned with a maximum insured value of \$100.
- Payment by personal cheque or money order is acceptable. Payment must accompany Service Request Form at the time coins are submitted.
- **NOTE:** Coins that have been removed or are removable from previously ICCS sealed holders are subject to a full re-grade. In such cases any previously assigned grade is no longer valid. This service request will not be processed until this form has been signed by the submitter.
- Standard turnaround is 10 to 12 business days upon arrival at ICCS. Turnaround for bulk discount rate services are 6 to 8 weeks (longer for lots greater than 200 coins).
- **GST (5%)** applies to residents of Quebec, Manitoba, Saskatchewan, Alberta, British Columbia, the Territories and International submissions.
- **HST (13%)** applies to residents of Ontario.
- **HST (14%)** applies to residents of Prince Edward Island.
- **HST (15%)** applies to residents of Nova Scotia, Newfoundland and New Brunswick.
- This form is effective January 1, 2017 and supersedes all previous ICCS forms.

GRADING FEE SCHEDULE

REGULAR SERVICE (10-12 Business Days)

_____ (All GOLD coins and TOKENS at \$15.00 / coin) \$ _____

_____ (All DECIMAL coins at \$12.00 / coin) \$ _____

BULK SERVICE (6-8 Week Turnaround)

_____ (50 or more coins at \$9.00 / coin) \$ _____

_____ (100 or more coins at \$7.00 / coin) \$ _____

EXPRESS SERVICE

Same Day at \$50.00 / coin

Next Day at \$35.00 / coin

_____ One Week at \$20.00 / coin \$ _____

OTHER SERVICES

_____ Crack-outs of cross-graded items at \$7.50 / coin \$ _____

_____ Charlton Variety Reference #'s at \$6.00 / coin \$ _____

_____ Returned Coins, Scanning Rejects, Repackaging and \$ _____

_____ Non Standard Variety Recognition at \$3.00 / coin \$ _____

SHIPPING & HANDLING

Number of Registered Mail Packages

_____ (\$15.00 / package) \$ _____

_____ Return by Priority Courier or FedEx \$ _____

_____ (Price To Be Determined) \$ _____

RETURN SHIPPING INSURANCE

_____ (\$6.00 per \$1,000.) \$ _____

SUBTOTAL

_____ \$ _____

GST/HST # 120626205RT0001 _____ %
(See information for applicable rates)

_____ \$ _____

TOTAL DUE

_____ \$ _____

MAKE CHEQUE PAYABLE TO ICCS.

Date: _____ ; Signature: _____

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